



## Teaching and Learning Assistant

**Start Date:** ASAP (or by negotiation for exceptional candidates) **Salary:** NJC Scale 3, sp 5-6 (£26,193 - £26,625 pro rata)

**Contract type:** Part Time, TTO, 3 days a week

**Contract Term:** Fixed Term 1 year (in the first instance)

**We are seeking to appoint a dynamic and inspirational Teaching and Learning Assistant with experience and expertise of working with children in early years.**

This varied and important role is ideal for anyone hoping to make a positive impact on the lives of children. If you have a love for working with children and have a desire to make a difference to their learning experience, supporting them to achieve their goals, this role could be perfect for you. We are looking to appoint an energetic, caring and hardworking Teaching and Learning Assistant to work with children and teachers in our friendly, successful school. Applicants must have strong literacy and numeracy knowledge and ideally have experience of working with young children. They must demonstrate a professional attitude and are expected to fully participate in the life of the school.

The successful candidate will be joining a forward thinking, talented and highly motivated staff team, supported by a Leadership Team and Governing Board who are committed to fostering a culture of team work, collaboration and professional growth.

### The successful candidate will:

- Have experience of working within a school or nursery setting and be highly proactive and committed to going that extra mile to ensure pupils achieve the best they possibly can
- Have a real belief in inclusivity and the fact that all children can be supported to be successful
- Be good at establishing positive and constructive relationships with children and adults and a commitment to working as part of a team
- Have flexibility, resilience, adaptability and a 'can do' attitude
- Be a great communicator with good interpersonal skills
- Have great organisational skills with a friendly, professional manner, and high expectations of themselves and others

### We offer:

- Wonderful pupils in a diverse and inclusive school with a real commitment to the community
- An enthusiastic and highly skilled staff team
- A commitment to on-going professional development to further develop your career with a programme of regular bespoke training specific to your role
- A powerful ethos based on improving children's lives through outstanding education
- A deeply committed staff and Board of Governors, constantly striving for improvement and excellence
- Active and engaged parents and carers
- A genuine commitment to ensure a respectful work life balance and regular opportunities to socialise with colleagues

**For an application pack, please email our HR Officer, Devene Donegal, to whom your completed application should also be sent via: [recruitment@sudbourne.com](mailto:recruitment@sudbourne.com)**

**Closing date:** 12pm Wednesday 25<sup>th</sup> September 2024

**Shortlisting and invite to interview:** Thursday 26<sup>th</sup> September 2024

**Shortlisted candidate interviews:** Tuesday 1<sup>st</sup> October 2024

**School visits:** Visits to the school are encouraged and can be arranged by contacting Devene Donegal as above or by telephone 020 7274 7631 (By appointment in September)

*Sudbourne Primary School is committed to safeguarding and promoting the welfare of children and young people and we expect all staff and volunteers to share this commitment. This post is subject to safer recruitment practice and pre-employment checks, including an enhanced DBS check, will be undertaken before any appointment is confirmed.*