

September Parent Information Evening Phase 2 2025 / 2026



Aims of this evening...

- To understand whole school routines and expectations
- To meet staff involved in your child's education
- To understand class routines
- To have the opportunity to ask any questions

Staffing Update

- Executive Headteacher - Mr Broad continues to be at Sudbourne on Monday and Wednesdays
- Deputy Headteacher & SENDCo- Ms Gregory continues to be at Sudbourne Tuesday - Friday
- New Office Manager - Ms Susan Riberio
- New Executive Music Teacher - Mr Philip George
- Ms Hannah Bainbridge (Caterpillars - Nursery) oversees EYFS and Phase 1
- Ms Tenicia Anderson (Pankhurst - Phase 3) oversees Phase 2 & 3

Term Dates 2025 - 2026

Autumn Term 2025 (1 & 2)	
When	What
Monday 1 st September 2025	Staff INSET Day 1
Tuesday 2 nd September 2025	Staff INSET Day 2
Wednesday 3 rd September 2025	Children return to school
Friday 24 th October 2025	End of Term 1 – school ends at 3:30pm
Half Term: Monday 27 th October – Friday 31 st October 2025	
Monday 3 rd November 2025	Children return to school
Friday 28 th November 2025	Staff INSET Day 3
Friday 19 th December 2025	End of Term 2 – school ends at 1:30pm
<i>Total school days Autumn term: 75</i>	

These are available on the school website.

2026/2027 will be shared shortly

Term Dates 2025 - 2026

Spring Term 2026 (3 & 4)

When	What
Monday 5 th January 2026	Children return to school
Friday 13 th February 2026	End of Term 3 – school ends at 3:30pm
Half Term: Monday 16th February – Friday 20th February 2026	
Monday 23 rd February 2026	Children return to school
Friday 27 th March 2026	End of Term 4 – school ends at 1:30pm
<i>Total school days Spring term: 55</i>	

Term Dates 2025 - 2026

Summer Term 2026 (5 & 6)	
When	What
Monday 13 th April 2026	Children return to school
Monday 4 th May 2026	May Day Holiday
Friday 22 nd May 2026	End of Term 5 – school ends at 3:30pm
Half Term: Monday 25 th May – Friday 29 th May 2026	
Monday 1 st June 2026	Staff INSET Day 4
Tuesday 2 nd June 2026	Children return to school
Friday 17 th July 2026	End of Term 6 – school ends at 1:30pm
Monday 20 th July 2026	Staff INSET Day 5
<i>Total school days Summer term: 65</i>	
<i>Total school days: 190 (195 with INSETs)</i>	

INSET Schedule	
INSET day 1	Monday 1st September 2025
INSET day 2	Tuesday 2nd September 2025
INSET day 3	Friday 28th November 2025
INSET day 4	Monday 1st June 2026
INSET day 5	Monday 20th July 2026

School Day - drop off

- The school gate opens at **8.40am**.
- Phase 3 children are expected to go straight up to class.
- Phase 1 and 2 children are expected to line up straight away in the playground.
- The morning bell is rung **just before 8.50am**.
- We ask that all parents/carers please vacate the playground, as the bell rings.
- The school gates closes just after **8:50am** each day, to ensure the safety and security of our school site.

- **Any child arriving after 8:50am is required to report to the main school office via the Visitor Gate on Strathleven Road and will be marked as late, they will need to provide a reason for their lateness. This is now being monitored.**

School Day - pick up

- Pick-up is at **3:30pm** and the school gates are closed promptly, at 3:45pm, after pick-up; all children and parent/carers should vacate the playground by this time.
- Any child not collected by **3.43pm** will be taken to the main school office for collection via Visitors Gate on Strathleven Road.
- In the event of repeated late collection, parents will be contacted formally and invited to attend a meeting with the Head of School and the school Safeguarding and Attendance officer - Ms Donegal.

School Streets

- A reminder that unless you have a Lambeth exception, cars are not permitted to drive down Mandrell Road or Lambert Road between 8.15am - 9.15am and 3pm - 4pm.
- We anticipate this will be enforced by cameras.

Adult collection

- Children will only be dismissed to the care of a known adult.
- If there is any change to your regular pick up routine, please ensure that notification is given in writing and that the adult turns up with photographic identification.
- Please be patient, while teachers get to know all the children, parents and carers.

Attendance

- For any absence requests, parents must complete the required **application for leave during term** form. Available from the office or on the website. Please note evidence is required.
- As per school policy, holidays taken during term time will not be authorised and as per DfE guidance and may lead to **prosecution / fines** by the local authority.
- Fines could be issued to you for the following reasons - Holiday taken in term time, unauthorised sessions taken before or after school holidays, irregular attendance attendance.
- Each parent will be issued a separate penalty notice for each child that is absent. First Penalty notice will be £160 per parent per child but maybe reduced to £80 per child if paid with 21 days. If a second penalty notice is issued within 3 years of the first penalty then this will be a fixed rate of £160 per parent per child with no reduction for early payment.
- Please read our **Attendance Policy** for further information.

Safeguarding

- Our Designated Safeguarding Lead (DSL) at Sudbourne is:
Hollie Kingshott, Head of School
- Deputy Designated Safeguarding Lead (DDSL) is:
James Broad, Executive Headteacher
Karen Gregory, Deputy Head/ SENDCo
Devene Donegal, Safeguarding and Attendance Officer
- If you have concerns about a child attending Sudbourne School and wish to contact the Safeguarding Lead, please contact email - hkingshott@sudbourne.com

Lunchtime

- **ALL children (Yr R - Yr 6) have the option of a hot, freshly cooked free universal school meal every day. Halal and vegetarian options are available each day.**
- New catering provider - Harrison - tasting session TBC
- If your child has an allergy need, please ensure Arbor is updated and that the school office has the necessary information and medication.
- If your child has a packed lunch - please ensure it is healthy, has no nuts/sesame seeds, no fizzy drinks, sweets and chocolate and all lunches must contain a sensible amount.



Uniform - Black Shoes

- It is now a compulsory part of our school uniform policy that all children should wear black school shoes only; trainers of any kind are not permitted unless when wearing P.E. kit.
- If a child does not have the correct school shoes, we will in the first instance contact you and request that you bring the correct footwear to school or arrange for this to happen within an agreed time frame.
- If a child continues to not wear the correct school shoes, will they be asked to go to the school office and exchange their incorrect footwear with a pair of black school shoes, where we will have a range of basic school shoes in all sizes. Children will return home in the shoes they arrived in.

Uniform

- Full PE kit can be worn on PE days.
- Clothes with logos (other than the Sudbourne logo) are not permitted.
- Coloured trainers/football boots are not permitted. PE trainers should be full black / white.
- Jewellery (unless for religious reasons and agreed by Head of School) is not permitted.
- For parents experiencing financial hardship, a contribution can be made from Pupil Premium funding, if your child is eligible.

Behaviour

- Unchanged 3 simple behaviour expectations;
 - Be Ready
 - Be Respectful
 - Be Safe



- Consistent approach across the school by all adults.
- Scripted conversations to 'teach' children how to behave
- Specialist therapeutic support, if needed.
- Clear behaviour and consequences guidance for staff to use.
- Low level disruption will not be tolerated, as all children have the right to learn.
- Discrimination of any kind will not be tolerated.

Wrap Around Care

- The Play Professionals operate independently of Sudbourne, and run daily in the hall.
- Breakfast Club provision: 7:45am -8:40am
- After School Club provision: 3:30pm- 6:00pm
- Half term provision is being trialled in October half term.
- More information can be found [here](#).



COMMUNITY PLAY CARE

☎ Phone: 07590 963 239

✉ BC Email: sudbournebc@playp.org.uk

✉ ASC Email: sudbourne@playp.org.uk

Enrichment Available

- Autumn term club booking details have been emailed to all parents. Spaces are limited.
- Club timings: 3:30-4:30PM [x3 late collections will result in your child being removed from the club] Please collect children from the gate on Mandrell Road at 4:30PM.
- Instrumental lessons are still available. Please email admin@sudbourne.com to be put in contact with Mr George.

Universal Consent

- We ask all parents to complete our, 'Universal Consent Form' - which will be sent out shortly.
- This covers all types of visits and activities, where parental consent is required.
- We still always communicate the details of any educational visit that your child may participate in, but you will not have to complete and return a permission slip on each occasion, unless explicitly required by the trip venue.

Parents support – The PTA



- Our Parent Teacher Association (PTA) raises considerable amounts of money throughout the year.
- This enables us to enrich and enhance the provision, we can offer to our pupils.
- They hold many events through the year and are only possible with parental support.
- We very much want as many parents to join the PTA and help make sure that it represents our school community. It is a great way to meet other parents and provide support within our diverse community.
- If you'd like to know more, contact: PTA@sudbourne.com

Parent engagement - school communication

- Parent/carer forums
- Workshops
- Class sharing assemblies - 2 a year
- Events from the music provision

Dates are on the school calendar, please subscribe.

- Annual parent survey
- Fortnightly newsletter
- Friday email correspondence
- Members of the Leadership Team are on the Pupil Gate at the start/end of the day - we are there to listen and to help.



Contacting a member of staff

- We value face to face communication and ensure that class teachers are available before/after school each day.
- Any matters that need to be discussed in more detail may require a meeting, in which case you are invited to call in to the school office to make an appointment - admin@sudbourne.com



Phase 2

Who is who?

Cousteau - Ms Wilkinson and Ms Cheetham

Hillary - Ms Davis and Mr Matthew

Jemison - Mrs Crockett and Ms Day



Themes covered

HISTORY

- Britain from the Stone Age to the Iron Age
- Roman Empire and its impact on Britain BC and AD

GEOGRAPHY

- Fieldwork and Map Skills - Human and Physical Geography
- Counties and Regions of the United Kingdom

SCIENCE

- Rocks
- Animals including humans
- Forces and magnets
- Plants
- Lights

Example class timetable

	Monday	Tuesday	Wednesday	Thursday	Friday
08:50am-09:00am	Arrival, register and regulation	Arrival, register and regulation	Arrival, register and regulation	Arrival, register and regulation	Arrival, register and regulation
9:00am – 9:30am	Singing Assembly 9:00 - 9:30am	Guided Reading	9 - 9.15 SPAG / Handwriting	9 - 9.15 SPAG / Handwriting	9 - 9.15 SPAG / Handwriting
9.30am - 10.00am	Guided Reading	PE 1 (PPA Coach) 9:30am -10:15am	9.15 - 9.45am Guided Reading	9.15 - 9.45am Guided Reading	9.15 - 9.45am Guided Reading
10:00am - 10:45am	English	Music (PPA SM) 10:15 - 11:00am	9.45 - 10.45am English	9.45 - 10.45am English	9.45 - 10.45am English
10:45am-11:00am	Phase 2/3 playtime	Phase 2/3 playtime 11:00-11:15am	Phase 2/3 playtime	Phase 2/3 playtime	Phase 2/3 playtime
11:00am-12:00pm	Maths	PE 2 (PPA – Coach) 11:15 -am-12:00pm	Maths	Maths	Maths
12:00pm-1.00pm	Phase 2/3 lunch	Phase 2/3 lunch	Phase 2/3 lunch	Phase 2/3 lunch	Phase 2/3 lunch
1.00pm - 1.15pm	Maths fluency	Maths fluency	Maths fluency	Maths fluency	Maths fluency
1:15pm-2.15pm	Art /DT	English	Science	History/Geography	Computing
2:15pm-3:00pm	Art/ DT continued	Maths	RE	French	PSHE
3:00pm-3:30pm	Reading for Pleasure	Reading for Pleasure	LMT Assembly	Celebration Assembly	Reading for Pleasure
3:30pm	Home	Home	Home	Home	Home

Physical Education

- Our PE provision will be run by professional coaches from Moving matters on **Tuesday**

- Children must wear their PE kit to school on their PE day.

Sudbourne school yellow t-shirt (available from the school's uniform stockist)

Plain navy shorts

Plain navy tracksuit bottoms in the winter (optional)

White or black trainers (no logos)

- Please remember long hair must be tied back.
- **Cousteau will be swimming on a Wednesday this half term. They start on the 18th.**
 - When it is your child's turn to swim please send them into school with their swimming kit.
 - Children must have a swimming hat and goggles in order to swim.
 - Jemison and Hillary will be in Spring and summer term.

Curriculum Overviews

- At the beginning of each term, a phase overview will be sent out to each family.
- This is designed to share with you all the objectives your child will be covering with their class teachers in order for you to talk with them about their learning and support them further at home, if preferable.
- Autumn 1 will be sent **September 12th**

Trips

This year we have many exciting trips coming up. This first term we will be booking an in school workshop based on the stone age! We will also be going to Brixton library.

What your child will need

Every day children need:

- Bag with reading record and their story/reading book
- Named water bottle
- A coat (weather dependent)
- If it is necessary for your child to have a phone, these need to be handed in, to the class teacher in the morning.
- Children should NOT bring in any games, balls, electronic devices etc. for playtime. These items will be held by the class teacher until the end of the day.

Assessments

- Standardised assessments will continue at the end of each full term
- During Summer Term 6 (June 2024) Year 4 pupils will sit the National Multiplication Timetable Check (MTC)

Workshop - Monday 13th January 3.45pm

Reporting to Parents

- You will have 3 reports a year about your child's attainment and progress;
- Autumn Term - Autumn Term attainment outcomes and effort in learning.
- Spring Term - full annual report and details on how to support your child at home.
- Summer Term - end of academic year outcomes and details of statutory assessments.
- Parent / Carers evening held each term.

Reading

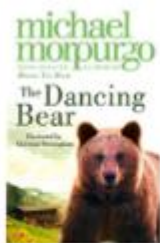
Children will be provided with a book, which is appropriate to their reading level.

- Listening to your child read can take many forms.
- focus on developing an enjoyment and love of reading.
- Enjoy stories together – reading stories to your child at KS1 and KS2 is equally as important as listening to your child read.
- Read a little at a time but often, rather than rarely but for long periods of time!
- Talk about the story before, during and afterwards – discuss the plot, the characters, their feelings and actions, how it makes you feel, predict what will happen and encourage your child to have their own opinions.

When they have finished a book, they can take a quiz on it at school, and collect a new book.



Operation
Gadgetman



The Dancing Bear
Block 13



The Dancing Bear
Block 15



The Girl Who Stole
the Elephant
Block 6



Varjak Paw
Block 12

Wk 1 Summarising



The Wind in the
Willows

Writing

- Practise and learn weekly spelling lists – make it fun!
- Encourage opportunities for writing such as letters to family or friends, shopping lists, notes or reminders, stories and poems.
- Write together – be a good role model for writing.

Encourage use of a dictionary to check spelling and a thesaurus to find synonyms and expand vocabulary.

<p>2 Weeks CUSP Strong Start</p> <p>Poetry on a theme (emotions) 1 Wk</p> <p>First Person Narrative Descriptions 2 Wks</p> <p>Non-Chronological Reports 3 Wks</p>	<p>Flexible Block 1 Wk</p> <p>Formal Letters to Complain 2 Wks</p> <p>Dialogue Through Narratives (Historical Stories) 3 Wks</p> <p>Performance Poetry (including poems)</p>	<p>Third Person Narrative (animal stories) 3 Wks</p> <p>Non-Chronological Reports 3 Wks</p> <p>Advance Instructional Writing 1 Wk</p>	<p><i>Advance Instructional Writing</i> 1 Wk cont...</p> <p>Flexible Block 1 Wk</p> <p>First Person Narrative descriptions 2 Wks</p> <p>Performance Poetry (Including poetry from other cultures)</p>	<p>Third Person Narrative (animal stories) 3 Wks</p> <p>Flexible Block 1 Wk</p> <p>Formal Letters to Complain 2 Wks</p>	<p>Dialogue Through Narratives (Historical Stories) 3 Wks</p> <p>Poetry on a theme (emotions) 1 Wk</p> <p>Advanced Instructional Writing 2 Wks</p>
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Maths

- Play times tables rockstars in preparation for Y4 MT (Y3 practice alongside).
- Play mental maths games, including counting in different amounts, forwards and backwards.
- Encourage opportunities for telling the time.
- Encourage opportunities for counting coins and money; finding amounts or calculating change when shopping.

Y3/4 A	1	2	3	4	5	6	7	8	9	10	11	12	13	
C1	Unit 1 (NCETM Y3)		Unit 2 (NCETM Y3)										<u>Consolidation</u>	
	Adding and subtracting across 10 ⬇		Numbers to 1,000 ⬇											
C2	Unit 3 (NCETM Y4 – Unit 2) Numbers to 10,000					Unit 4 (NCETM Y3 Unit 5 and Y4 Unit 1) Column addition		Unit 5 (NCETM Y3 Unit 7 and Y4 Unit 1) Column subtraction	Unit 6 (NCETM Y4 Unit 4)					<u>Consolidation</u>
						Review of column addition ⬇		Review of column subtraction ⬇	3, 6, 9 times tables					
C3	Unit 7 (NCETM Y4 Unit 4)		Unit 8 (NCETM Y4 Unit 8)	Unit 9 (NCETM Y3 Unit 8)	Unit 10 (NCETM Y3 Unit 9)	Unit 11 (NCETM Y4 Unit 9)				Unit 12 (NCETM Y3 Unit 10)		Unit 13 (NCETM Y4 Unit 10)	<u>Consolidation</u>	
	7 times table and patterns		Review of fractions from KS1	Unit fractions ⬇	Non-unit fractions ⬇	Fractions greater than 1 ⬇				Parallel and perpendicular sides in polygons		Symmetry in 2D shapes		

Home Learning

- Home learning will be sent home for English and Maths on a **Friday** and due back to school on **Tuesday**.
- Children will also bring home a reading book matched to their reading zone of proximal development (ZPD) or their phonics ability.
- Timetable Rock Stars practice (log in will be inside their maths homework book)



Key dates for Phase 2

Sharing Assemblies

Friday 16th October 2025- Jemison

Friday 24th October 2025- Hillary

Friday 14th November 2025- Cousteau

Friday 5th March 2026- Jemison

Friday 13th March 2026- Hillary

Friday 20th March 2026- Cousteau

Performances and Events

Monday 6th October 2025- Phase 2 Grandparent tea party

Thursday 23rd October 2025- Black Cultural Evening

Tuesday 16th December 2025- Phase 2 and 3 Christmas Performance

Tuesday 24th March 2026- Spring sing

Thursday 16th April 2026- Eid Celebration

Tuesday 30th June 2026- Sports day

Key dates continued

Workshops

Thursday 20th November 2025- Open Classrooms (Foundation subject)

Wednesday 11th February 2025- E safety

Thursday 23rd April 2026- Open Classrooms (Core subject)

Thursday 14th May 2026- Relationships, Sex and Health Education

Tuesday 9th June 2026- Applying for secondary school (Year 4)

Reporting to parents

Wednesday and Thursday 5/6th November 2025- Parents and carers evening

Monday 15th December 2025- Autumn report card sent home

Friday 20th March 2026- Annual report sent home

Wednesday and Thursday 25/26th March 2026- Spring Parents and carers evening

Friday 3rd July 2026- Summer record card sent home

Wednesday and Thursday 8/9th July 2026- Summer parents and carers evening

