

September Parent Information Evening Phase 3 2025 / 2026



Inspire | Achieve | Together

Aims of this evening...

- To understand whole school routines and expectations
- To meet staff involved in your child's education
- To understand class routines
- To have the opportunity to ask any questions

Staffing Update

- Executive Headteacher - Mr Broad continues to be at Sudbourne on Monday and Wednesdays
- Deputy Headteacher & SENDCo- Ms Gregory continues to be at Sudbourne Tuesday - Friday
- New Office Manager - Ms Susan Riberio
- New Executive Music Teacher - Mr Philip George
- Ms Hannah Bainbridge (Caterpillars - Nursery) oversees EYFS and Phase 1
- Ms Tenicia Anderson (Pankhurst - Phase 3) oversees Phase 2 & 3

Term Dates 2025 - 2026

Autumn Term 2025 (1 & 2)	
When	What
Monday 1 st September 2025	Staff INSET Day 1
Tuesday 2 nd September 2025	Staff INSET Day 2
Wednesday 3 rd September 2025	Children return to school
Friday 24 th October 2025	End of Term 1 – school ends at 3:30pm
Half Term: Monday 27 th October – Friday 31 st October 2025	
Monday 3 rd November 2025	Children return to school
Friday 28 th November 2025	Staff INSET Day 3
Friday 19 th December 2025	End of Term 2 – school ends at 1:30pm
<i>Total school days Autumn term: 75</i>	

These are available on the school website.

2026/2027 will be shared shortly

Term Dates 2025 - 2026

Spring Term 2026 (3 & 4)

When	What
Monday 5 th January 2026	Children return to school
Friday 13 th February 2026	End of Term 3 – school ends at 3:30pm
Half Term: Monday 16th February – Friday 20th February 2026	
Monday 23 rd February 2026	Children return to school
Friday 27 th March 2026	End of Term 4 – school ends at 1:30pm
<i>Total school days Spring term: 55</i>	

Term Dates 2025 - 2026

Summer Term 2026 (5 & 6)	
When	What
Monday 13 th April 2026	Children return to school
Monday 4 th May 2026	May Day Holiday
Friday 22 nd May 2026	End of Term 5 – school ends at 3:30pm
Half Term: Monday 25 th May – Friday 29 th May 2026	
Monday 1 st June 2026	Staff INSET Day 4
Tuesday 2 nd June 2026	Children return to school
Friday 17 th July 2026	End of Term 6 – school ends at 1:30pm
Monday 20 th July 2026	Staff INSET Day 5
<i>Total school days Summer term: 65</i>	
<i>Total school days: 190 (195 with INSETs)</i>	

INSET Schedule	
INSET day 1	Monday 1st September 2025
INSET day 2	Tuesday 2nd September 2025
INSET day 3	Friday 28th November 2025
INSET day 4	Monday 1st June 2026
INSET day 5	Monday 20th July 2026

School Day - drop off

- The school gate opens at **8.40am**.
- Phase 3 children are expected to go straight up to class.
- Phase 1 and 2 children are expected to line up straight away in the playground.
- The morning bell is rung **just before 8.50am**.
- We ask that all parents/carers please vacate the playground, as the bell rings.
- The school gates closes just after **8:50am** each day, to ensure the safety and security of our school site.

- **Any child arriving after 8:50am is required to report to the main school office via the Visitor Gate on Strathleven Road and will be marked as late, they will need to provide a reason for their lateness. This is now being monitored.**

School Day - pick up

- Pick-up is at **3:30pm** and the school gates are closed promptly, at 3:45pm, after pick-up; all children and parent/carers should vacate the playground by this time.
- Any child not collected by **3.43pm** will be taken to the main school office for collection via Visitors Gate on Strathleven Road.
- In the event of repeated late collection, parents will be contacted formally and invited to attend a meeting with the Head of School and the school Safeguarding and Attendance officer - Ms Donegal.

School Streets

- A reminder that unless you have a Lambeth exception, cars are not permitted to drive down Mandrell Road or Lambert Road between 8.15am - 9.15am and 3pm - 4pm.
- This is now being enforced by cameras.

Adult collection

- Children will only be dismissed to the care of a known adult.
- If there is any change to your regular pick up routine, please ensure that notification is given in writing and that the adult turns up with photographic identification.
- Please be patient, while teachers get to know all the children, parents and carers.
- If you wish for your child to go home alone, written permission must be provided to admin@sudbourne.com

Attendance

- For any absence requests, parents must complete the required **application for leave during term** form. Available from the office or on the website. Please note evidence is required.
- As per school policy, holidays taken during term time will not be authorised and as per DfE guidance and may lead to **prosecution / fines** by the local authority.
- Fines could be issued to you for the following reasons - Holiday taken in term time, unauthorised sessions taken before or after school holidays, irregular attendance attendance.
- Each parent will be issued a separate penalty notice for each child that is absent. First Penalty notice will be £160 per parent per child but maybe reduced to £80 per child if paid with 21 days. If a second penalty notice is issued within 3 years of the first penalty then this will be a fixed rate of £160 per parent per child with no reduction for early payment.
- Please read our **Attendance Policy** for further information.

Safeguarding

- Our Designated Safeguarding Lead (DSL) at Sudbourne is:
Hollie Kingshott, Head of School
- Deputy Designated Safeguarding Lead (DDSL) is:
James Broad, Executive Headteacher
Karen Gregory, Deputy Head/ SENDCo
Devene Donegal, Safeguarding and Attendance Officer
- If you have concerns about a child attending Sudbourne School and wish to contact the Safeguarding Lead, please contact email - hkingshott@sudbourne.com

Lunchtime

- **ALL children (Yr R - Yr 6) have the option of a hot, freshly cooked free universal school meal every day. Halal and vegetarian options are available each day.**
- New catering provider - Harrison - tasting session TBC
- If your child has an allergy need, please ensure Arbor is updated and that the school office has the necessary information and medication.
- If your child has a packed lunch - please ensure it is healthy, has no nuts/sesame seeds, no fizzy drinks, sweets and chocolate and all lunches must contain a sensible amount.



Uniform - Black Shoes

- It is now a compulsory part of our school uniform policy that all children should wear black school shoes only; trainers of any kind are not permitted unless when wearing P.E. kit.
- If a child does not have the correct school shoes, we will in the first instance contact you and request that you bring the correct footwear to school or arrange for this to happen within an agreed time frame.
- If a child continues to not wear the correct school shoes, will they be asked to go to the school office and exchange their incorrect footwear with a pair of black school shoes, where we will have a range of basic school shoes in all sizes. Children will return home in the shoes they arrived in.

Uniform

- Full PE kit can be worn on PE days.
- Clothes with logos (other than the Sudbourne logo) are not permitted.
- Coloured trainers/football boots are not permitted. PE trainers should be full black / white.
- Jewellery (unless for religious reasons and agreed by Head of School) is not permitted.
- For parents experiencing financial hardship, a contribution can be made from Pupil Premium funding, if your child is eligible.

Behaviour

- Unchanged 3 simple behaviour expectations;
 - Be Ready
 - Be Respectful
 - Be Safe



- Consistent approach across the school by all adults.
- Scripted conversations to 'teach' children how to behave
- Specialist therapeutic support, if needed.
- Clear behaviour and consequences guidance for staff to use.
- Low level disruption will not be tolerated, as all children have the right to learn.
- Discrimination of any kind will not be tolerated.

Wrap Around Care

- The Play Professionals operate independently of Sudbourne, and run daily in the hall.
- Breakfast Club provision: 7:45am -8:40am
- After School Club provision: 3:30pm- 6:00pm
- Half term provision is being trialled in October half term.
- More information can be found [here](#).



COMMUNITY PLAY CARE

☎ Phone: 07590 963 239

✉ BC Email: sudbournebc@playp.org.uk

✉ ASC Email: sudbourne@playp.org.uk

Enrichment Available

- Autumn term club booking details have been emailed to all parents. Spaces are limited.
- Club timings: 3:30-4:30PM [x3 late collections will result in your child being removed from the club] Please collect children from the gate on Mandrell Road at 4:30PM.
- These start on the week beginning 15th September.
- Instrumental lessons are still available. Please email admin@sudbourne.com to be put in contact with Mr George.

Universal Consent

- We ask all parents to complete our, 'Universal Consent Form' - which will be sent out shortly.
- This covers all types of visits and activities, where parental consent is required.
- We still always communicate the details of any educational visit that your child may participate in, but you will not have to complete and return a permission slip on each occasion, unless explicitly required by the trip venue.

Parents support – The PTA



- Our Parent Teacher Association (PTA) raises considerable amounts of money throughout the year.
- This enables us to enrich and enhance the provision, we can offer to our pupils.
- They hold many events through the year and are only possible with parental support.
- We very much want as many parents to join the PTA and help make sure that it represents our school community. It is a great way to meet other parents and provide support within our diverse community.
- If you'd like to know more, contact: PTA@sudbourne.com

Parent engagement - school communication

- Parent/carer forums
- Workshops
- Class sharing assemblies - 2 a year
- Events from the music provision

Dates are on the school calendar, please subscribe.



- Annual parent survey
- Fortnightly newsletter
- Friday email correspondence
- Members of the Leadership Team are on the Pupil Gate at the start/end of the day - we are there to listen and to help.

Contacting a member of staff

- We value face to face communication and ensure that class teachers are available after school each day.
- Any matters that need to be discussed in more detail may require a meeting, in which case you are invited to call in to the school office to make an appointment - admin@sudbourne.com



Phase 3

Who is who?



Pankhurst
Ms Anderson

Ms Dempster
Ms Sathi



Yousafzai
Ms Patton

Ms Reeves



Attenborough
Ms Stoneham

Ms Sathi
Ms Brown

Themes covered

Properties and changes of materials

Animals including humans

Forces

Earth in space

Living things in their habitat

Ancient Greece

Windrush

Battle of Britain

Biomes

Grid References

Ordnance Survey map skills

Buddhism

Christianity

Sikhism

Judaism

Islam

Being me in the world

Celebrating difference

Dreams and goals

Healthy me

Realtionshing and changing me

Food and nutrition

Mechanisms

Structures

Textiles

Drawing

Painting and collage

Printmaking and Textiles

+

Music

PE

French

Example class timetable

	Monday	Tuesday	Wednesday	Thursday	Friday
08:40am - 09:15am	Arrival, register and regulation	Arrival, register and regulation	Arrival, register and regulation	Arrival, register and regulation	Arrival, register and regulation
	Singing Assembly 9:00 - 9:30am	Interventions	Interventions	Interventions	Interventions
9.15am - 9.45am	9,30am Guided Reading	Guided Reading	Guided Reading	Guided Reading	Guided Reading
9.45am - 10.45am	10am English	English	English	English	English
10:45am - 11:00am	Phase 2/3 playtime	Phase 2/3 playtime 11:00-11:15am	Phase 2/3 playtime	Phase 2/3 playtime	Phase 2/3 playtime
11:00am - 12.00pm	Maths	Maths	Maths	Maths	Maths
12:00pm - 1.00pm	Phase 2/3 lunch	Phase 2/3 lunch	Phase 2/3 lunch	Phase 2/3 lunch	Phase 2/3 lunch
1.00pm - 1.15pm	1:00pm- 1:45pm French /maths fluency (PPA-TR)	Maths fluency	Maths fluency	Maths fluency	Maths fluency
1:15pm - 2.15pm	1:45pm - 2:30pm PE 2 (PPA -Sports Coach)	Music	Art / DT	History / Geography	RE
2:15pm - 3:00pm	2:30pm - 3:25pm PE 1 (PPA -Sports Coach)	Science	Art / DT continued	PSHE	2pm Computing
3:00pm - 3:30pm		Reading for Pleasure	LMT Assembly	Celebration Assembly	Reading for Pleasure
3:30pm	Home	Home	Home	Home	Home

Physical Education

- Our PE provision will be run by professional coaches from Moving matters on **Monday**.
- Children must wear their PE kit to school on their PE day.

Sudbourne school yellow t-shirt (available from the school's uniform stockist)

Plain navy shorts

Plain navy tracksuit bottoms in the winter (optional)

White or black trainers (no logos)

- Please remember long hair must be tied back.

Curriculum Overviews

- At the beginning of each term, a phase overview will be sent out to each family.
- This is designed to share with you all the objectives your child will be covering with their class teachers in order for you to talk with them about their learning and support them further at home, if preferable.
- Autumn 1 will be sent September 12th

Trips

These will be confirmed and are subject to availability.

- Imperial War Museum - Battle of Britain
- Balham Mosque - RE Islam and the Hajj
- Yr 6 Lambeth junior citizen workshop
- Theatre visit - English playscripts
- Y6 Residential & Y5 Brockwell Park - Geography map skills topic

What your child will need

Every day children need:

- School bag and their story/reading book
- Named water bottle
- A coat (weather dependent)
- If it is necessary for your child to have a phone, these need to be handed in, to the class teacher in the morning.
- Children should NOT bring in any games, balls, electronic devices etc. for playtime. These items will be held by the class teacher until the end of the day.

Assessments

- Children will be assessed in Maths, Reading & Writing during the Autumn, Spring and Summer terms.
- Assessments help us track progress, identify trends and analyse gaps in learning so we can adjust planning to best support children's needs.
- Assessments only provide a part of your child's learning journey. When we report to parents, we provide our 'teacher judgement'; taking into account all the evidence demonstrated on a daily basis in lessons as well.

Reporting to Parents

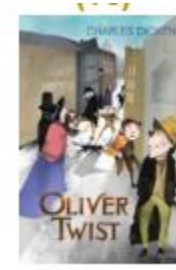
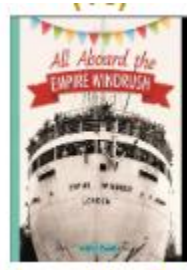
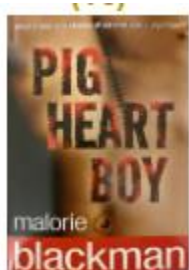
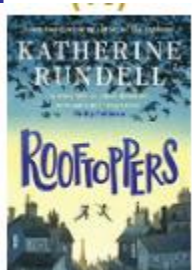
- You will have 3 reports a year about your child's attainment and progress;
- Autumn Term - Autumn Term attainment outcomes and effort in learning.
- Spring Term - full annual report and details on how to support your child at home.
- Summer Term - end of academic year outcomes and details of statutory assessments.
- Parent / Carers evening held each term.

Reading

Children will be provided with a book, which is appropriate to their reading level.

- Listening to your child read can take many forms.
- focus on developing an enjoyment and love of reading.
- Enjoy stories together – reading stories to your child at KS1 and KS2 is equally as important as listening to your child read.
- Read a little at a time but often, rather than rarely but for long periods of time!
- Talk about the story before, during and afterwards – discuss the plot, the characters, their feelings and actions, how it makes you feel, predict what will happen and encourage your child to have their own opinions.

When they have finished a book, they can take a quiz on it at school, and collect a new book.



Writing

- Practise and learn weekly spelling lists – make it fun!
- Encourage opportunities for writing such as letters to family or friends, shopping lists, notes or reminders, stories and poems.
- Write together – be a good role model for writing.
- Encourage use of a dictionary to check spelling and a thesaurus to find synonyms and expand vocabulary.

<p>Flexible Block 1 Wk</p> <p>Autobiography 2 Wks</p> <p>Discursive Writing and Speeches 2 Wks</p> <p>Poems that Create Images and Explore Vocabulary 1 Wk</p> <p>Flexible Block 1 Wk</p>	<p>First Person Stories with a Moral 2 Wks</p> <p>Flexible Block 1 Wk</p> <p>Poems that create Images and Explore Vocabulary (Enrichment) 1 Wk</p> <p>Explanatory Texts 2 Wks</p> <p>Flexible Block 2 Wks</p>	<p>Flexible Block 1 Wk</p> <p>Extended First Person Narrative (adventure stories) 3 Wks</p> <p>Explanatory Texts 2 Wks</p> <p>News Report 1 Wk</p>	<p>News Report 1 Wk cont...</p> <p>Autobiography 2 Wks</p> <p>First Person Stories with a Moral 2 Wks</p>	<p>Extended First Person Narrative (adventure stories) 3 Wks</p> <p>Flexible Block 1 Wk</p> <p>News Report 2 Wks</p>	<p>Discursive Writing and Speeches 2 Wks</p> <p>Shakespear's Sonnets 1 Wk</p> <p>Shakespear's Sonnets 1 Wk (Enrichment)</p>
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Maths

- Play times tables games.
- Play mental maths games, including counting in different amounts, forwards and backwards.
- Encourage opportunities for telling the time.
- Encourage opportunities for counting coins and money; finding amounts or calculating change when shopping.

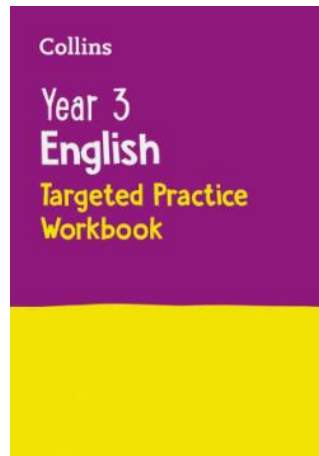
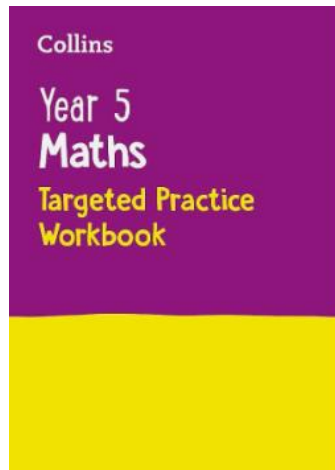
Y5/6 B	1	2	3	4	5	6	7	8	9	10	11	12	13
C1	Unit 1 (NCETM Y6 Unit 1) Calculating using knowledge of structures (1)				Unit 2 (NCETM Y6 Unit 2) Multiples of 1,000	Unit 3 (NCETM Y6 Unit 3) Numbers up to 10,000,000		Unit 4 (NCETM Y5 Unit 1) Decimal fractions		Unit 5 (NCETM Year 5 Unit 8) Fractions		Unit 6 (NCETM Y6 Unit 5) Multiplication and division	
Ongoing	Unit 11 (NCETM Y6 Unit 12) Order of operations and algebra												Unit 12 (NCETM Y6 Unit 11) Solving problems with two unknowns
FF	Weekly Arithmetic Practice Application and Skills – Daily Arithmetic Practice												
C2	Unit 6 (NCETM Y6 Unit 5) Multiplication and division		Unit 7 (NCETM Y6 Unit 6) Area, perimeter, position and direction (including missing coordinates)		Unit 8 (NCETM Y6 Unit 7) Fractions and percentages					Unit 9 (NCETM Y6 Unit 8) Statistics		Unit 10 (NCETM Y6 Unit 9) Ratio and proportion	
Ongoing	Unit 12 (NCETM Y6 Unit 11) Solving problems with two unknowns			Recap: Year 5 Unit 3 - Negative Numbers					Unit 13 (NCETM Y6 Unit 13) Mean average				
FF	Weekly Arithmetic Practice Application and Skills – Daily Arithmetic Practice												
C3	Revision for KS2 SATS (including content from Cycle A and light touch converting units of measure and angles)				SATS	Unit 13 (NCETM Y6 Unit 13) Mean average	Unit 14 (NCETM Y6 Unit 4) Draw, compose and decompose shapes (including circles)		Unit 15 (NCETM Y6 Unit 10) Calculating using knowledge of structures (2)		Unit 12 (NCETM Y6 Unit 11) Solving problems with two unknowns	Unit 11 (NCETM Y6 Unit 12) Order of operations and algebra	
FF	Weekly Arithmetic Practice Application and Skills – Daily Arithmetic Practice												

Phase 3 Groups

- The Leadership and Management Team have built on the success from last year and have made the decision to split the children into 4 groups for English and Maths.
- We will have 2 Year 5 groups and 2 Year 6 groups.
- These groups will be mixed ability and include children from all 3 classes.
- Ms Reid, our experienced higher level teaching assistant, who covers across the school, will continue to lead a group.

Home Learning

- Home learning will be sent home for English and Maths on a **Friday** and due back to school on **Wednesdays**.
- Children will also bring home a reading book matched to their reading zone of proximal development (ZPD) or their phonics ability.
- Children will also be set home learning on SATs companion weekly.



Key dates for Phase

Sharing Assemblies

Friday 26th September - Attenborough Sharing Assembly

Friday 3rd October – Yousafzai Sharing Assembly

Friday 10th October – Pankhurst Sharing Assembly

Friday 30th January 2026 - Attenborough Sharing Assembly

Friday 6th February 2026 – Yousafzai Sharing Assembly

Friday 13th February 2026 – Pankhurst Sharing Assembly

Performances and Events

Black cultural evening Thurs 23.10 3.45pm

Phase 2 and 3 Christmas performance Tues 16.12 - 2pm

NSPCC Number day Fri 6.02

Houses Spring sing Tues 24.03 - 10am and 2pm

Eid celebration Thurs 16.04 - 3.45pm

PTA Disco - Thurs 21.05

Summer music extravaganza Tues 23.06 - 3.45pm

Year 6 Production Tues 14.07 - 2pm

Year 6 leavers assembly Thurs 16.07 - 9.15am

Workshops

KS2 SATs (Mon 10.11 - Year 6 3.45pm)

Open Classrooms Topic Week beginning 17.11 (All 9am)

Parents' Evening and Reports

- Weds 5th and Thurs 6th November Autumn Parents and Carers evening
- Weds 25th and Thurs 26th March Spring Parents and Carers evening.
- Weds 8th and Thurs 9th July Summer Parents and Carers evening.

QUESTIONS

