



Sudbourne Primary School

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Sudbourne Primary School Breakfast Club Booking Info

Please log in to www.schoolgateway.com to make breakfast club bookings.

How do I book my child on to breakfast club using this system?

It's easy – just select 'School Gateway Club Booking' when you click on the link below for full audio visual instructions:

<https://vimeo.com/schoolgateway>

Please note that to secure your booking, full payment is required at the time of booking.

Bookings will be accepted up to 11pm the night before, subject to availability.

Drop off for breakfast club is from 7:45am-8:15pm.

Paying for Breakfast Club with Childcare Vouchers

1. As payment is required to secure the booking, it is essential that you **send a copy of your childcare voucher payment confirmation email to admin@sudbourne.com** without delay.
2. Once received, we will credit your online breakfast club account with the amount you have paid.
3. Log into www.schoolgateway.com to proceed with your breakfast club booking.

What if I pay for a booking and need to cancel?

Please note that paid bookings are **non-refundable** and/or **non-transferable**. If you still wish to cancel your booking, you must inform the school.

I am having trouble making a booking. Who can I contact?

Please email admin@sudbourne.com with your breakfast club booking query – we will do our best to respond ASAP. Please allow more time for a response during any school holiday period.

Sudbourne School Office

