

## Step-by-Step Pupil Access to Google Classroom

1. Go to [www.classroom.google.com](http://www.classroom.google.com)
2. Click the sign in button on the top right-hand corner.
3. Your child's username is the **first initial** of their first name and their full surname followed by @sudbourne.com

Example:

Bobby Student —> [bstudent@sudbourne.com](mailto:bstudent@sudbourne.com)

4. Your child's password is **Password789**. Once they have logged in successfully for the first time they **may** change their password. Please **ensure** this password is **written down** as re-setting passwords requires IT admin and can take some time
5. Once your child has logged in, they must **join their class** using the class codes. The join button will be indicated in the top **right-hand corner**.

Class Name	Class Teacher	Class Code
5/6F	Mrs. Fox	2eifmx6
5/6C	Miss Campbell	erzy4li
5/6W	Mrs. Withers	gwnakbb
4C	Miss Chevalier + Miss Gee	7bbucwq
3M	Miss McLellan	m5ws3gf
3/4C	Miss Clement	mpv4xlx
2C	Mrs. Crockett	iwyrwlp
1/2B	Miss Barnham	dugcidj
1O	Miss Pellow	bjl74hn

