

Sudbourne Primary School

Headteacher: Richard Blackmore
Hayter Road, London SW2 5AP
www.sudbourne.com

tel: 020 7274 7631
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26th November 2021

Dear Parents/Carers,

Re: Afterschool Clubs for Winter 2022

We are pleased to let you know that After School Clubs will be starting again on **Monday 10th January 2022** running for a period of 10 weeks sessions ending **Thursday 24th March 2022**. (NB: there will be no clubs during half term: (14th Feb – 18th Feb 2022)). Below is a full list of clubs on offer next term, please the **check days as some may have changed since last term**. Clubs are subject to change due to low uptake. All clubs start at 3.30pm and finish promptly at 4.30pm.

Winter / Spring Clubs Available

Infants (Reception, Year 1 & Year 2)	Club Leader	Day
British Sign Language	Eta	Monday
Dancing	Lorrita	Monday
Upcycling / Junk modelling	Sigrun	Tuesday
Computer / IT	Eta	Tuesday
Futsal	Orville	Tuesday
Art	Fatima	Tuesday
Drawing and painting	Lorrita	Wednesday
Board games	Fatima	Thursday
Lego	Eta	Thursday

Juniors (Year 3, 4, 5, & 6)	Club Leader	Day
Girls' Sport	Peter	Monday
Drama	Alex	Monday
Debate	Athan	Monday
Football (Yr3/4 only - Boys & Girls)	Peter	Tuesday
Lego	Alex	Tuesday
Art + Crafts	Deborah	Wednesday
Creative Writing	Sigrun	Wednesday





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Steel Pan	Loritta	Thursday
Table tennis	Peter	Thursday
Fabric Art (Sewing, knitting & crochet)	Sigrun	Thursday

To secure a place for your child you will need to sign into your online School Gateway account from **5:00pm on Saturday 27th November 2021**. It is advisable that you register as soon as possible as places fill very quickly. Please ensure that you are familiar with logging into School Gateway account. You can use the following link to access the School Gateway website:

www.schoolgateway.com

To ensure that we have the correct number of staff available to deliver the clubs, club **bookings will close at 3pm on Wednesday 1st December 2021**.

Parental Consent

Please ensure you tick the parental consent box on school gateway before you make payment.

Cost per club (10 sessions)

£50 per child, for non-pupil premium children

£25 per child, for pupil premium children

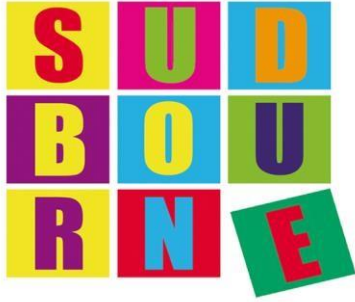
NB: no club the 1st week in January due to inset days and settling in.

How to book an after-school club place for your child:

Please follow the steps below to book a club for your child:

1. Log in to school gateway
2. Select 'Payments'
3. Select the club(s) you wish to book from the list by clicking the 'Add' button
4. Tick the parent consent box
5. Select 'Add to basket'
6. Scroll down to bottom of the page and select 'View Basket'
7. Select 'Checkout'
8. Enter your card details and select 'Make Payment'





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A payment confirmation email will be sent once the payment has been made. This acts as confirmation of your booking.

Please note that to secure your booking full payment is required at the time of booking.

Terms

- **Children should be promptly collected no later than 4.30pm**
- First come first served **online** booking policy
- Late collection of your child/children on three occasions will unfortunately result in automatic removal from the club for the remainder of the term
- Inappropriate behaviour will result in a child being automatically removed from the club for the remainder of the term
- Club bookings are final, non-refundable or transferrable

FAQs

What if I pay for a booking and need to cancel?

Please note that paid bookings are **non-refundable** and/or **non-transferable**. If you still wish to cancel your booking, you must email clubs@sudbourne.com

Can I pay with child care vouchers?

Yes. As payment is required to secure the booking, it is essential that you send a copy of your childcare voucher payment confirmation email to clubs@sudbourne.com without delay. Once received, we will update our records with the amount you have paid & contact you if we require any further information.

I am having trouble making a booking. Who can I contact?

Please email clubs@sudbourne.com with your After-School Club booking query – we will do our best to respond ASAP.

Many thanks,

School Office Sudbourne Primary School

